

PLANNING BOARD MEETING
Tuesday August 16, 2011
Stow Town Building

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| 1. | 7:00 | Call to Order |
| 2. | 7:01 | Review Correspondence and Minutes |
| 3. | 7:10 | Public Input |
| 4. | 7:20 | Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update) |
| 5. | 7:25 | Coordinator's Report |

Appointments

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| 6. | | <i>None – Working Meeting</i> |
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Discussion/Action Items

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| 7. | | Appoint Planning Board Minute Man Advisory Group on Inter-local Coordination (MAGIC) Representative |
| 8. | | Draft Letter to Linear Retail <ul style="list-style-type: none"> • Plyon Sign and Outstanding Issues |
| 9. | | Sudbury Road – Pedestrian guardrails |
| 10. | | Solar Bylaw/Wind Turbine Bylaw |
| 11. | | Wireless Service Facility Bylaw <ul style="list-style-type: none"> • Quote from David Maxon of Isotrope |
| 12. | | Planning Board Goals |
| 13. | 10 P.M. | Adjournment |

CORRESPONDENCE

07/08/11 Application for Clearance Prior to Issuance of a Building Permit
07/22/11 Building Department – Comments RE: RidgeWood LLC
08/04/11 Building Department – Comments RE: Accessory Apartment 128 Barton Road
08/04/11 Building Department – Comments RE: Crow Island
08/05/11 Treasurer's Office – Comments RE: Accessory Apartment 128 Barton Road
08/05/11 Treasurer's Officer – Comments RE: Crow Island
08/08/11 Board of Health – Comments RE: Crow Island
08/09/11 Letter from Conservation Commission to Paul Marchionda RE: Arbor Glen Certificate of Compliance/Order of Conditions
08/10/11 Letter from D'Agostine, Levine, Parra & Netburn, P.C. RE: Taylor Road Performance Bond
08/10/11 Email from Jack Wallace RE: Butternut Surface Water Sample
08/11/11 Assessor's Office – Comments RE: Crow Island

TOWN BOARDS AND COMMITTEES

08/08/11 Conservation Commissioner Notice of Public Hearing RE: Hiley Brook and Marlboro Road
08/09/11 Conservation Commission Letter to Radant Technologies RE: Revised Pg. Order of Conditions
08/09/11 ZBA Notice of Decision and Decision RE: 44 Davis Road
08/09/11 ZBA Notice of Decision and Permit Granting Authority RE: 44 Davis Road
08/09/11 Conservation Commissioner Enforcement Order RE: 277 Sudbury Road

AREA TOWN BOARDS

08/05/11 Acton Planning Board Notice of Decision
08/11/11 Bolton Planning Board Detailed Record and Decision RE: 283 Ballvilled Road

PUBLICATIONS

08/05/11 APA Planning Magazine August/September 2011
08/08/11 APA Commissioner
08/10/11 APA Zoning Practice – Practice Telecommunications

LOOKING AHEAD

08/18/11 Arbor Glen Site Walk, 9:00 a.m.
09/06/11 Planning Board Meeting

- Public Hearing – Barton Road Hammerhead Lot
- Public Hearing – Crow Island Boat rental and sales

09/13/11 Planning Board Meeting
 09/20/11 Planning Board Meeting
 09/30/11 Warrant Closes

| <i>Task</i> | <i>Priority</i> | <u><i>Long Median ShortTerm</i></u> | <u><i>Timeline to begin</i></u> | <u><i>PB Member(s)</i></u> |
|---|-----------------|---|---|--------------------------------|
| Zoning Compliance <ul style="list-style-type: none"> • Establish Standard Process | H | S | Complete Process Established | |
| Lower Village Traffic and Pedestrian Safety Master Plan | H | S | Ongoing | All |
| Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws | H | S | | Ernie/Brian |
| CLURPA – Comprehensive Land Use Reform and Partnership Act | H | S | 08/10/10 | All |
| Golf Course and Orchard Zoning <ul style="list-style-type: none"> • Overlay District? • Review EO418 buildout • Review Area Town Bylaws | H | S | | Kathleen Lori |
| Lower Village Zoning <ul style="list-style-type: none"> • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards | M | L | Ongoing 02/01/11 meeting with property owners | Steve |
| Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> • Report from Lower Village Committee | M | S | | Lower Village Sub-Committee |
| Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> • Allow by Right • Designate Open Space First | M | S | | |
| Review Section 3.9 (Non-Conforming Uses) | M | M | | |
| Adult Entertainment Zone | L | L | | |
| Floodplain Wetlands Overlay District <ul style="list-style-type: none"> • Review Floodplain Studies | L | L | Ongoing | |

Special Permit Review

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| Kathleen | Arbor Glen |
| | Meeting House at Stow and Faxon Farm |
| Ernie Dodd | Bose Corp. |
| | C.W. Fuels |
| Steve Quinn | Center School Add/Reno |
| | Stow Community Recreation Park |
| | Hillcrest Ave. Wireless Service Facility |
| Lori Clark | Wheeler Road Wireless Service Facility |
| | Post Office and Gymnastics Club |
| | First Parish Church Wireless Service |
| Lenny Golder | Lower Village Place (Stow House of Pizza) |
| | Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point |